



Sponsor Form  
for an Applicant to Become a Member or Associate Member of  
**THE SOCIETY OF PETROLEUM EVALUATION ENGINEERS**

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Return to: SPEE

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Houston, Texas 77070  
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Email: [andrea@spee.org](mailto:andrea@spee.org)

\_\_\_\_\_  
(Full name of Applicant)

\_\_\_\_\_  
(Full name of Sponsor)

(Or) the Local SPEE Chapter Membership Chairperson on behalf of the applicant.

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Instructions To Sponsor:

You have been asked to be a Sponsor for a person who wants to become a Member or Associate Member of SPEE. You are one of the most important elements in the process of defining a candidate's qualifications for membership. It is your responsibility to provide complete and meaningful information which will enable the Qualifications Committee and Executive Committee to judge the applicant's eligibility under the SPEE By-Laws. Important Notes for SPEE Sponsors can be found on Page 4 of this Sponsor Form package. In addition, please consider the following points:

- If you have known the applicant in a professional capacity for at least one year and are familiar with the applicant's training and experience in the evaluation of oil and gas properties, then you are qualified to Sponsor the applicant based on your existing knowledge of the applicant.
- If you have not known the applicant in a professional capacity for at least a year or if you are not directly familiar with the applicant's training and technical experience in the evaluation of oil and gas properties, then you may provide sponsorship to the applicant only after you have spent sufficient time interfacing with the applicant and discussing the applicant's work history such that you (1) understand the applicant's record of relevant experience, (2) have been shown evidence of the applicant's historical technical evaluation work, and (3) are able to judge and attest to the applicant's qualifications for SPEE membership. If you plan to act as an SPEE Sponsor for an applicant using this interview method, then it is imperative that you completely read and understand the Notes for SPEE Sponsors on Page 4 of this Sponsor Form package.

The Executive Committee

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1. How long have you known the applicant? Please be as specific as possible, especially in terms of the intervals of time that you would have been exposed to the applicant's technical work, specifically the evaluation of oil and gas properties.



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(Name of Applicant)

(Name of Sponsor)

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4. Please provide a statement regarding the personal character and professional conduct of the Applicant. The SPEE organization places significant value on the ethical and professional conduct of the applicant.

5. Please provide any further pertinent information which may bear on the acceptance of the applicant as a Member or Associate Member of SPEE.

I hereby recommend the applicant as a:

  

Member of SPEE

Associate Member of SPEE

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(Signature of Sponsor)

(Date)

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## **Notes for SPEE Sponsors**

The following constitute SPEE's membership requirements:

- A bachelor's or advanced degree in engineering or geology, or a bachelor's or graduate degree in mathematical, physical, chemical, or engineering science.
- To be admitted as a Member, ten years' experience in the evaluation of oil and gas properties, which may include up to five years responsible petroleum engineering experience, or up to five years teaching petroleum engineering courses in a college or university accredited by the Accreditation Board of Engineers and Technology (ABET).
- Application as an Associate Member requires one half (1/2) of the experience required for application as a Member but must meet all other requirements for membership.
- If an engineer legally offering engineering services directly to the public, or if employed in an engineering capacity by a firm that legally provides professional engineering services to the public: a license or registration as a professional engineer.
- If a geologist, they must be: (1) a Certified Petroleum Geologist as designated by the American Association of Petroleum Geologists (AAPG), or (2) certified as a member of the Society of Independent Professional Earth Scientists (SIPES), or (3) certified by the applicant's residence regulations if such certification is available.
- Submission of the official application form by the applicant
- Endorsement by at least three Member sponsors, which also attests to the applicant's training and experience.
- Screening by the Qualifications Committee and final approval by members of the Executive Committee with notification to the general membership.

As indicated on the front page of this Sponsor Form package, the SPEE Sponsorship is one of the most important elements in the process of defining a candidate's qualifications for membership. It is the Sponsor's responsibility to provide complete and meaningful information which will enable the Executive Committee to judge the applicant's eligibility under the SPEE By-Laws.

Generally, and preferably, the SPEE Sponsor will have known the applicant in a professional capacity for at least one year, and also be familiar with the applicant's training and experience in the evaluation of oil and gas properties. In this case, the SPEE Sponsor is in an ideal position to provide attestation of the applicant's experience and further provide a recommendation regarding the application for SPEE membership.

In some cases, however, an otherwise very eligible candidate for SPEE membership might not be sufficiently acquainted with three SPEE Members for the members to provide sponsorship based on prior direct knowledge of their technical work. In these cases, the Executive Committee encourages the applicant to seek out SPEE members who are willing to invest the time and effort into becoming familiar with the applicant and his/her technical work.

Under this alternate method of SPEE Sponsorship, members would meet with the applicant to:

- (1) discuss in detail the applicant's prior record of experience,
- (2) examine evidence of the applicant's prior technical evaluation work, and
- (3) be able to judge and attest to the applicant's qualifications for SPEE membership.

Each SPEE Sponsor has latitude in how they conduct these meetings, discussions, and evaluations; however, please be aware that all applications for SPEE membership are subject to screening of the Qualifications Committee and approval of the Executive Committee. If Sponsor forms are deemed insufficient to provide attestation of the applicant's training and experience, then additional information from you as an SPEE Sponsor may be requested before a final decision regarding membership approval is rendered. Because of the unique situation involved in such sponsorship, it is recommended that the Chairman of the Qualifications Committee be notified in advance if an applicant intends to apply for membership using an SPEE Sponsor who will provide sponsor attestation by this interview process, rather than based on direct prior knowledge of the applicant and his/her history of experience.

As you are aware, applicants for SPEE membership typically prepare a series of written project summaries, which illustrate and describe their specific oil and gas evaluation experience and expertise using examples of projects that they have performed over time. While these written project descriptions are intended to be primarily for Qualifications Committee and Executive Committee use in evaluating the applicants eligibility under Article III of the SPEE By-Laws, the Executive Committee recognizes that they may also be used by SPEE Sponsors who have known the applicant for at least one year and intend for the descriptions to serve as a refresher of applicant's experience. However, these project descriptions are not intended to be the sole basis upon which SPEE Sponsors assess qualifications for SPEE membership using the Interview Method. In this case, substantially more review by the sponsor is expected.

Note: SPEE's By-Laws define "evaluation of oil and gas properties" as including, but not limited to, the responsible determination of petroleum reserve/resources estimates, the responsible determination of production forecasts, and the responsible inclusion of the economic impacts of reserves/resources and production estimates.

Note: The current Qualifications Committee Chair can be found on the SPEE website or by contacting the SPEE office.